

City of Rhome

2020-2021 Fiscal Year Proposed Budget Summary for 8/13/2020

2020-2021 Proposed Tax Rate \$.477694 per \$100 taxable property value after exemptions

2020 No-New-Revenue Tax Rate \$.498422 per \$100 taxable property value after exemptions

2020 Voter-Approval Tax Rate \$.494146 per \$100 taxable property value after exemptions

2020 De Minimis Rate \$1.002146 per \$100 taxable property value after exemptions

2020 Certified Taxable Property Value \$151,636,191 after 2020 Property Subject to Tax Rate Freeze \$16,648,800

	Income		Expenses		Net
General Fund					
Administration	\$ 1,692,342.36	46%	\$ 977,426.65	27%	\$ 714,915.71
Building & Development	\$ 140,800.00	4%	\$ 243,953.68	7%	\$ (103,153.68)
Court	\$ 420,650.00	11%	\$ 262,786.24	7%	\$ 157,863.76
Police	\$ 11,500.00	0%	\$ 765,881.56	21%	\$ (754,381.56)
Net Court/Police	\$ 432,150.00	12%	\$ 1,028,667.80	28%	\$ (596,517.80)
Fire	\$ 255,995.29	7%	\$ 270,567.75	7%	\$ (14,572.46)
Parks	\$ 18,000.00	0%	\$ 18,000.00	0%	\$ -
Subtotal General Fund	\$ 2,539,287.65	69%	\$ 2,538,615.88	69%	\$ 671.77
Water & Sewer	\$ 1,120,100.00	31%	\$ 1,119,903.92	31%	\$ 196.08
Total Budget	\$ 3,659,387.65	100%	\$ 3,658,519.80	100%	\$ 867.85

The proposed budget will raise less revenue from property taxes than last year's budget by an amount of \$17,379.38 which is a 2.34 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$14,161.02.

City of Rhome
2019-2020 Fiscal Year Budget Summary
2019-2020 Tax Rate \$.444139 per \$100 of taxable property value after exemptions
After 7/9/2020 Budget Amendments

	Income		Expenses		Net
General Fund					
Administration	\$ 1,585,845.74	46%	\$ 984,864.92	29%	\$ 600,980.82
Building & Development	\$ 79,300.00	2%	\$ 146,635.00	4%	\$ (67,335.00)
Court	\$ 425,000.00	12%	\$ 214,352.92	6%	\$ 210,647.08
Police	\$ 18,700.00	1%	\$ 701,387.84	21%	\$ (682,687.84)
Net Court/Police	\$ 443,700.00	13%	\$ 915,740.76	27%	\$ (472,040.76)
Fire	\$ 255,050.00	7%	\$ 254,521.19	7%	\$ 528.81
Parks	\$ 19,000.00	1%	\$ 19,000.00	1%	\$ -
Subtotal General Fund	\$ 2,382,895.74	70%	\$ 2,320,761.87	68%	\$ 62,133.87
Water & Sewer	\$ 1,042,100.00	30%	\$ 1,093,479.32	32%	\$ (51,379.32)
Total Budget	\$ 3,424,995.74	100%	\$ 3,414,241.19	100%	\$ 10,754.55

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	Explanations
ADMIN	10-40100-10	Franchise Fees	77,000.00	77,000.00	Oncor/Atmos (Budget same as previous year)
ADMIN	10-40015-10	Rhome Beautification Fund	-	-	NEW GL Account for Restricted Funds
ADMIN	10-40240-10	Property Tax M & O	367,535.28	380,399.01	2019-2020 Actual Tax Rate \$.444139/\$100; Actual M&O Rate \$.220074/\$100 (2020-2021 PROPOSED Tax Rate Rate \$.477694/\$100; PROPOSED M&O Rate \$.250863)
ADMIN	10-40250-10	Property Tax I&S Debt Service	374,200.46	344,833.35	(2019-2020 Actual Tax Rate \$.444139/\$100; Actual Debt Rate \$.224065/\$100); (2020-2021 PROPOSED Tax Rate \$.477694/\$100; PROPOSED Debt Rate \$.226830/\$100)
ADMIN	10-40600-10	Sales Tax	765,000.00	807,621.18	Continued upward trend (Increased to match higher actuals from 2019-2020 - average \$74,000 per mo.)
ADMIN	10-40600-10	Sales Tax I&S Debt Service	-	80,378.82	NEW ALLOCATION - Portion of Sales Tax Revenue Attributed to Non-Bond Debt Service in 2020-2021
ADMIN	10-70100-10	Interest Income	110.00	110.00	Interest Earned on Various GF Bank Accounts (Budget same as previous years)
ADMIN	10-4XXXX-10	Miscellaneous Income	2,000.00	2,000.00	Previously Recorded in Other Income - NEW GL ACCOUNT: ORR, Notary, Fax, Copies, Facility Rentals (Budget same as previous year; actuals on target with budget)
ADMIN	10-70300-10	Other Income	-	-	Generally non-recurring revenue unrelated to normal operations (for example, insurance claims)
		TOTAL REVENUE	1,585,845.74	1,692,342.36	
ADMIN	10-60000-10	Accounting Fees	12,000.00	12,000.00	Annual Audit
ADMIN	10-60020-10	Lease Payment	27,720.00	2,310.00	501 S. Main Street two months lease while Municipal Complex is being renovated (Nov-Dec 2021, if needed) Actual Paid in 2019-2020 was for 24 months
ADMIN	10-60100-10	Bond Interest Expense	36,442.00	30,152.00	2016 Refunding Bond (Paid off 9/15/2025); 2017 Tax Note Series (Paid off 9/15/2024)
ADMIN	10-60150-10	Bond Principal	283,000.00	289,000.00	2016 Refunding Bond (Paid off 9/15/2025); 2017 Tax Note Series (Paid off 9/15/2024)

ADMIN	10-60300-10	Contract Labor	3,500.00	10,000.00	Moving to Managed IT Services in 2020-2021; CPA Review of Budget \$1,000
ADMIN	10-60350-10	Education/Training	1,500.00	4,000.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
ADMIN	10-60510-10	Note Payments	-	3,348.93	None in 2019-2020; Laserfiche/Computers payment due in 2020-2021 (Pymt 1 of 5)
ADMIN	10-60600-10	Office Supplies	3,000.00	2,700.00	Decreased from 2019-2020 budget
ADMIN	10-60080-10	Bank Fees	-	5,000.00	Monthly Fees for Various Bank Accounts
ADMIN	10-60800-10	Postage	750.00	1,000.00	Increased from 2019-2020 budget; more in line with actuals
ADMIN	10-60950-10	Property Tax Service	16,000.00	22,807.00	Appraisal District \$2,889 per quarter; Wise County \$2,812.75 Per quarter
ADMIN	10-61200-10	Credit Card Fees	2,500.00	500.00	Decreased from 2019-2020 budget due to allocating our credit card fees to departments
ADMIN	10-61600-10	Dues & Subscriptions	29,810.00	30,000.00	STW Annual; Email; Web Hosting; Back Up Protection; ADT Monitoring; Office 365; TML Annual (Increased for minor cost increases on various services in 2020-2021)
ADMIN	10-61800-10	Insurance - Prop/Liability	6,600.00	6,358.19	Quarterly insurance premiums through TML
ADMIN	10-61820-10	Insurance - Med/Dental (ER)	33,197.90	33,859.68	2020-2021 Rates Not Available Yet
ADMIN	10-61830-10	Insurance - Retirement (ER)	13,373.03	14,435.12	Full TMRS Rate for Fully Funded Pension
ADMIN	10-62750-10	Legal Notices	5,400.00	4,000.00	Account fluctuates from year to year depending on required notices
ADMIN	10-62800-10	Legal Fees	90,000.00	90,000.00	Bimonthly Meetings; Employment; Compliance; Regulatory; Etc. Varies on Needs during year (Budget \$7,500 per month)
ADMIN	10-63100-10	Building Maintenance	2,086.00	2,000.00	Pest Control; HVAC Maintenance; Other Misc. Repairs & Maintenance on City Building not budgeted elsewhere
ADMIN	10-63400-10	Telephone & Internet	18,800.00	7,500.00	Bundling Services for Phone/Internet with better rates in 2020-2021 (Decreased due to cost savings on bundling \$6,286 Centurylink/\$1,200 cell phone)

ADMIN	10-63430-10	City Elections	880.00	6,500.00	Increased due to moving May 2020 election to November 2020 plus holding regular May 2021 election
ADMIN	10-64000-10	Utilities - Gas & Electric	24,000.00	24,000.00	Budget same as previous year (average \$2,000 per month)
ADMIN	10-65600-10	Hiring/Testing Expenses	1,296.00	250.00	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)
ADMIN	10-65610-10	Salary	141,000.00	151,840.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
ADMIN	10-65630-10	Wages	55,224.00	47,353.80	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
ADMIN	10-65640-10	Overtime	225.00	468.00	Amount paid for hours worked over normal schedule - evening meetings
ADMIN	10-65680-10	State Unemployment (ER)	828.00	724.50	Required Payroll Expense-Employer Portion
ADMIN	10-65700-10	Medicare Expense (ER)	2,858.30	2,895.10	Required Payroll Expense-Employer Portion
ADMIN	10-65710-10	Social Security Expense (ER)	12,221.69	12,379.04	Required Payroll Expense-Employer Portion
ADMIN	10-65740-10	Transfer to Fire Department	132,000.00	132,945.29	Annual \$48,000; Apparatus Replacement Program \$50,000; Part-time Fire Chief Payroll \$34,945.29
ADMIN	10-65760-10	Transfer to Parks	19,000.00	18,000.00	Funds for Projects TBD \$10,000 after Completion of Parks Master Plan in Fall 2020; Maintenance of Parks \$2,000; Utilities (Eternal Flame) \$1,000; Family Park \$4,000; Veterans Park (\$1,000)
ADMIN	10-66020-10	Technology	8,038.00	6,500.00	Website Upgrade \$5,000; Other \$1,500
ADMIN	10-66030-10	Banquet/Service Awards	1,015.00	2,000.00	Annual Employee/Volunteer Appreciation and Recognition
	10-66100-10	Library Support	600.00	600.00	Annual Support for Library to maintain accreditation for grant funding
ADMIN	10-66200-10	Loan Purchases	-	-	No loan purchases in 2020-2021
ADMIN	10-80100-10	Other Expenses	-	-	Generally non-recurring expenses unrelated to normal operations (for example, insurance claims)
		TOTAL EXPENSES	984,864.92	977,426.65	
		NET REVENUE/EXPENSES	600,980.82	714,915.71	

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	Explanations
BLDG/DEV	10-40025-20	Code Revenue	-	-	NEW GL Account for 2020-2021
BLDG/DEV	10-40200-20	Health Permits	10,000.00	11,000.00	Budget small increase for 2020-2021
BLDG/DEV	10-40360-20	Hotel Occupancy Tax	18,000.00	18,000.00	Budget same as previous year
BLDG/DEV	10-40380-20	Animal Registration	300.00	1,800.00	Budget for 300 registered animals at \$6 per animal; Increase Registration Roundup to Gain Compliance on Registration
BLDG/DEV	10-40400-20	Permits / Plats/ Site Plan	50,000.00	110,000.00	Increased due to Rolling V Development in 2020-2021 for Platting
BLDG/DEV	10-70300-20	Other Income	1,000.00	-	Budget at zero for 2020-2021
		TOTAL REVENUE	79,300.00	140,800.00	
BLDG/DEV	10-60060-20	Animal Control	1,000.00	1,800.00	Budget increase in expenses for Compliance which will be off set by increase Animal Registration Revenue
BLDG/DEV	10-60300-20	Contract Labor	15,000.00	-	Included as part of engineering services in 2020-2021
BLDG/DEV	10-60400-20	Engineering Services	55,000.00	65,000.00	Master Thoroughfare Plan \$30,000 in 2020-2021 (\$8k in 2019-2020) as well as \$35,000 for normal engineering costs for site plan reviews and street projects
BLDG/DEV	10-60500-20	Inspection Fees	20,000.00	30,000.00	Budget decrease based on 2019-2020 actuals
BLDG/DEV	10-60600-20	Office Supplies	1,200.00	500.00	Budget decrease based on 2019-2020 actuals
BLDG/DEV	10-60800-20	Postage	200.00	200.00	Budget decrease based on 2019-2020 actuals
BLDG/DEV	10-60970-20	Street Repairs	47,235.00	120,000.00	Budget increase to \$120k per year for continued repairs to aging streets
BLDG/DEV	10-61600-20	Dues & Subscriptions	7,000.00	8,225.00	Code Compliance/Zoning/Permit/Inspection Software

BLDG/DEV	10-61820-20	Insurance - Med/Dental (ER)	-	2,604.59	Code Compliance Employee: 2020-2021 Rates Not Available Yet
BLDG/DEV	10-61830-20	Insurance - Retirement (ER)	-	1,018.06	Code Compliance Employee
BLDG/DEV	10-65630-20	Wages	-	13,520.00	Code Compliance Employee
BLDG/DEV	10-65680-20	State Unemployment (ER)	-	51.75	Code Compliance Employee
BLDG/DEV	10-65700-20	Medicare Expense (ER)	-	196.04	Code Compliance Employee
BLDG/DEV	10-65710-20	Social Security Expense (ER)	-	838.24	Code Compliance Employee
		TOTAL EXPENSES	146,635.00	243,953.68	
		NET REVENUE/EXPENSES	(67,335.00)	(103,153.68)	

PROPOSAL

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	Explanations
COURT	10-40160-40	Court Fines	425,000.00	409,000.00	Budget Restricted Funds Separately in 2020-2021
	10-40XXX-40	Credit Card Convenience Fee	-	7,000.00	Court Credit Card Processing Fees Passed on to Customer (Offsets Credit Card Fees)
COURT	10-40XXX-40	Building & Security	-	1,350.00	Budget Restricted Funds Separately in 2020-2021
COURT	10-40XXX-40	Court Technology	-	3,300.00	Budget Restricted Funds Separately in 2020-2021
		TOTAL REVENUE	425,000.00	420,650.00	
COURT	10-60005-40	Building & Security	-	1,350.00	Budget Restricted Funds Separately in 2020-2021; Offsets Restricted Revenue (Includes Bailiff & Courtroom Security)
COURT	10-60008-40	Court Fines Collections Expense	9,274.00	39,000.00	30% Collections Fee for Court Fees in Collections (Estimated to be \$130,000)
COURT	10-60300-40	Contract Labor	10,000.00	10,800.00	Monthly Contracted Fee with Judge
COURT	10-60480-40	Court Technology	2,500.00	3,300.00	Budget Restricted Funds Separately in 2020-2021; Offsets Restricted Revenue (Includes Court Software & Hardware)
COURT	10-60600-40	Office Supplies	1,300.00	2,000.00	Budget increase from 2019-2020
COURT	10-60800-40	Postage	1,850.00	2,000.00	Budget increase from 2019-2020
COURT	10-60870-40	State Fees	127,500.00	122,700.00	Based on Court Fines (30%) - remitted to State
COURT	10-60890-40	Education/Training	750.00	1,200.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
ADMIN	10-61200-40	Credit Card Fees	500.00	7,000.00	Court Credit Card Processing Fees Passed on to Customer (Offsets Credit Card Fees)
COURT	10-61600-40	Dues & Subscriptions	195.00	300.00	Recurring Dues (Small increase in 2020-2021)
COURT	10-61820-40	Insurance - Med/Dental (ER)	11,065.97	10,418.36	2020-2021 Rates Not Available Yet
COURT	10-61830-40	Insurance - Retirement (ER)	3,240.64	3,432.95	Full TMRS Rate for Fully Funded Pension
COURT	10-62800-40	Legal Fees	8,500.00	10,000.00	Prosecutor Fee - Monthly Court plus Trials that vary from year to year
COURT	10-65600-40	Hiring/Testing Expenses	-	-	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)

COURT	10-65630-40	Wages	42,848.00	44,561.92	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
COURT	10-65640-40	Overtime	488.80	1,028.35	Amount paid for hours worked over normal schedule - evening court
COURT	10-65680-40	State Unemployment (ER)	207.00	207.00	Required Payroll Expense-Employer Portion
COURT	10-65700-40	Medicare Expense (ER)	635.63	661.06	Required Payroll Expense-Employer Portion
COURT	10-65710-40	Social Security Expense (ER)	2,771.88	2,826.60	Required Payroll Expense-Employer Portion
		TOTAL EXPENSES	223,626.92	262,786.24	
		NET REVENUE/EXPENSES	201,373.08	157,863.76	

PROPOSAL

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	Explanations
POLICE	10-40010-50	Impound Lot Fees (Auction Proceeds in 2019-2020)	16,200.00	-	Closing the Impound Lot in 2020 (Budget Zero)
POLICE	10-40XXX-50	Auction Proceeds (2020-2021)	-	6,500.00	Sale of Police Vehicle No Longer Used
POLICE	10-40270-50	Donations	500.00	-	Budget at Zero for 2020-2021
POLICE	10-40XXX-50	Sponsor Revenue - NNO	-	3,000.00	Sponsor Revenue for National Night Out October 2020 received in August/September 2020
POLICE	10-4XXXX-50	Miscellaneous Income	500.00	500.00	Previously Recorded in Other Income: ORR, Crash Reports, Notary
POLICE	10-70000-50	Grants	1,500.00	1,500.00	Varies year to year - Offset with Grant Purchases
POLICE	10-70300-50	Other Income	-	-	Generally non-recurring revenue unrelated to normal operations (for example, insurance claims)
		TOTAL REVENUE	18,700.00	11,500.00	
POLICE	10-60010-50	National Night Out Expenses	-	3,000.00	Offset with Sponsor Revenue Received
POLICE	10-60300-50	Contract Labor	1,500.00	1,500.00	Monthly Cleaning of PD Offices/Common Areas
POLICE	10-60360-50	Grant Purchases	1,500.00	1,500.00	Varies year to year - Offset with Grant Revenues
POLICE	10-60410-50	Equipment Repairs	1,500.00	1,500.00	Budget same as previous years
POLICE	10-60430-50	Equipment	7,100.00	4,000.00	Budget decrease from 2019-2020
POLICE	10-60510-50	Note Payments	-	27,327.62	Note Payment for Replacement of Body Cameras, Cameras in Patrol Vehicles, Desktop Computers for Offices, Laptops for Patrol Vehicles & One Tahoe Patrol Vehicle (Pynt 1 of 5)
POLICE	10-60600-50	Office Supplies	2,100.00	2,100.00	Budget same as previous years
POLICE	10-60800-50	Postage	300.00	300.00	Budget same as previous years
POLICE	10-60890-50	Education/Training	3,500.00	3,500.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
POLICE	10-61100-50	New Vehicle Purchase	-	40,000.00	Replacement Patrol Vehicle as part of Vehicle Replacement Program
POLICE	10-61110-50	Vehicle Repairs & Maintenance	7,000.00	7,000.00	Budget same as previous years
POLICE	10-61150-50	Gas & Oil	22,000.00	22,000.00	Budget same as previous years
POLICE	10-61600-50	Dues & Subscriptions	7,500.00	7,500.00	Konica Minolta; Thinkstream Acquisition Kologik; Leads Online; Cledds; Productivity Center

POLICE	10-61750-50	Impound Lot Expense	2,600.00	-	Closing the Impound Lot in 2020 (Budget Zero)
POLICE	10-61800-50	Insurance - Prop/Liability	21,750.00	21,474.47	Quarterly insurance premiums through TML
POLICE	10-61820-50	Insurance - Med/Dental (ER)	77,461.78	72,928.55	2020-2021 Rates Not Available Yet-rep projects increases
POLICE	10-61830-50	Insurance - Retirement (ER)	32,288.55	34,589.62	Full TMRS Rate for Fully Funded Pension
POLICE	10-63100-50	Building Maintenance	2,000.00	1,000.00	Budget decrease for general maintenance on building
POLICE	10-63400-50	Telephone & Internet	7,500.00	7,300.00	Decreased for anticipated savings by bundling services (\$4,773 Centurylink/\$2,508 cell phone/WiFi cards)
POLICE	10-63450-50	Technology	4,000.00	1,500.00	Technology needs throughout year
POLICE	10-63510-50	Uniforms / Clothing Allowance	5,500.00	5,500.00	Budget same as previous years
POLICE	10-64000-50	Utilities - Gas & Electric	3,000.00	3,000.00	Budget same as previous years
POLICE	10-65600-50	Hiring/Testing Expenses	1,100.00	1,000.00	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)
POLICE	10-65610-50	Salary	62,000.00	63,440.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
POLICE	10-65630-50	Wages	347,817.60	361,622.23	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
POLICE	10-65640-50	Overtime	43,804.80	34,295.23	Amount paid for hours worked over normal schedule - required reporting/arrests/coverage etc.
POLICE	10-65680-50	State Unemployment (ER)	1,863.00	1,863.00	Required Payroll Expense-Employer Portion
POLICE	10-65700-50	Medicare Expense (ER)	6,577.53	6,660.68	Required Payroll Expense-Employer Portion
POLICE	10-65710-50	Social Security Expense (ER)	28,124.58	28,480.16	Required Payroll Expense-Employer Portion
POLICE	10-80100-50	Other Expense	-	-	Costs related to insurance claim for wrecked vehicle replacement - offset with TML insurance proceeds in Other Revenue - PD in 2018-2019
		TOTAL EXPENSES	701,387.84	765,881.56	
		NET REVENUE/EXPENSES	(682,687.84)	(754,381.56)	

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	Explanations
FIRE	10-40270-60	Donations	5,000.00	5,000.00	Budget same as previous years
FIRE	10-40280-60	Fundraisers	18,000.00	18,000.00	Budget same as previous years (Bi-annual Boot Drive)
FIRE	10-40300-60	Transfer from General Fund	132,000.00	132,945.29	Annual \$48,000; Apparatus Replacement Program \$50,000; Part-time Fire Chief Payroll Costs \$34,000
FIRE	10-40330-60	Tarrant County Contract	8,000.00	8,000.00	Mutual Aid Agreement
FIRE	10-40610-60	Wise County Contract	50,400.00	50,400.00	Mutual Aid Agreement (Budget same \$4,200 per month per interlocal agreement)
FIRE	10-40630-60	Cost Recovery	16,650.00	16,650.00	Billable Motor Vehicle Accidents - Varies by Year and Number of Billable Incidents - Does NOT include Medical or Fire ONLY Motor Vehicle Accidents for Insurance Claims
FIRE	10-70000-60	Grants	25,000.00	25,000.00	Anticipated \$15,000 Bunker Gear Or Fire Equipment Grant with Texas Forestry Service/ \$10,000 for Training Grants Awarded from Texas Forestry Service as well as VFIS Wellness Grant and Insurance Grant - Offest with Grant Purchases
TOTAL REVENUE			255,050.00	255,995.29	
FIRE	10-60300-60	Contract Labor	500.00	25,500.00	Shift Work Program (Increase for 2020-2021 at Council Request) \$24,000; Medical Director \$1,500
FIRE	10-60360-60	Grant Purchases	25,000.00	25,000.00	Anticipated \$15,000 Bunker Gear Or Fire Equipment Grant with Texas Forestry Service/ \$10,000 for Training Grants Awarded from Texas Forestry Service as well as VFIS Wellness Grant and Insurance Grant - Offest with Grant Revenue
FIRE	10-60430-60	Equipment	19,000.00	18,300.00	Based on Equipment Replacement Program in place to address aging equipment needs and maintenance agreements for equipment
FIRE	10-60470-60	Fire Safety Program	1,500.00	1,000.00	Costs for community outreach programs - \$900 for Fire Prevention materials for students at schools; \$100 for fire prevention materials for other outreachs throughout 2020-2021

FIRE	10-60510-60	Note Payments	41,401.86	75,383.62	E317 Aug 2021 \$25,681.35 Annual Payment (Paid Off); R17 May 2021 \$15,720.51 Annual Payment; SCBA Packs/Bottles & Cascade System 2021 Annual Payment \$33,981.76 (Pynt 1 of 5)
FIRE	10-60560-60	Support Crew / Supplies	750.00	500.00	Based on Projected needs for Splash Days and Rehab/Supplies for Crews
FIRE	10-60580-60	Apparatus Repairs & Maint	22,000.00	20,000.00	Based on Vehicle Maintenance Program in place to address regular maintenance needs
FIRE	10-60600-60	Office Supplies	500.00	500.00	Budget same as previous year
FIRE	10-60610-60	Incentives	9,000.00	1,000.00	To be utilized for programs to recruit and retain qualified volunteers
FIRE	10-60890-60	Education/Training	1,500.00	1,500.00	Continuing Education/Required Certifications (not covered by Grants) Varies from Year to Year for Certifications & Classes
FIRE	10-61150-60	Gas & Oil	4,500.00	3,500.00	Varies by number/location of incidents
FIRE	10-61600-60	Subscriptions	9,500.00	6,540.00	Haas Alert System; PSTrax; Emergency Reporting; Active 911; Email; TV Service (Weather Watch)
FIRE	10-6XXXX-60	Dues	-	1,240.00	SFFMA Department/Individual; TCFP Individual
FIRE	10-61700-60	Apparatus Note/Purchase	50,000.00	25,000.00	Based on Apparatus Replacement Program Presented to City Council
FIRE	10-61800-60	Insurance - Prop/Liability	11,200.00	11,358.84	Quarterly insurance premiums through TML
FIRE	10-61830-60	Insurance - Retirement (ER)	2,143.83	2,271.05	Full TMRS Rate for Fully Funded Pension
FIRE	10-61900-60	Insurance - Disability	3,500.00	3,550.00	Insurance Policy to Cover LODD, AD&D - partially covered with Grant Proceeds from VFIS
ADMIN	10-63100-60	Building Maintenance	4,000.00	1,000.00	Budget for general maintenance on building
FIRE	10-63400-60	Telephone & Internet	4,100.00	3,000.00	Decreased for anticipated savings by bundling services (\$1,661 Centurylink; \$1,200 cell phone)
FIRE	10-63450-60	Technology	1,000.00	500.00	Technology needs throughout year
FIRE	10-63510-60	Uniforms / Clothing Allowance	1,250.00	1,250.00	Budget same as previous years; based on number of volunteers requiring mandatory uniform/identification
FIRE	10-64000-60	Utilities - Gas & Electric	3,750.00	3,000.00	Budget decrease from 2019-2020 budget
FIRE	10-65610-60	Salary	29,000.00	30,160.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment

FIRE	10-65680-60	State Unemployment (ER)	207.00	207.00	Required Payroll Expense-Employer Portion
FIRE	10-65700-60	Medicare Expense (ER)	420.50	437.32	Required Payroll Expense-Employer Portion
FIRE	10-65710-60	Social Security Expense (ER)	1,798.00	1,869.92	Required Payroll Expense-Employer Portion
FIRE	10-66000-60	EMS Supplies	6,000.00	6,000.00	Budget same for EMS supplies - varies by number/type of EMS call
FIRE	10-66030-60	Banquet/Service Awards	1,000.00	1,000.00	Annual Employee/Volunteer Appreciation and Recognition
FIRE	10-66200-60	Loan Purchases	-	-	
FIRE	10-80100-60	Other Expenses (Apparatus)	-	-	Moved to Note Payment in 2019-2020
FIRE	10-60XXX-60	Wages	-	-	1 FT Paid FF 2022-2023/ 3 FT FF 2023-2024
FIRE	10-60XXX-60	Benefits	-	-	1 FT Paid FF 2022-2023/ 3 FT FF 2023-2024
		TOTAL EXPENSES	254,521.19	270,567.75	
		NET REVENUE/EXPENSES	528.81	(14,572.46)	

PROPOSED

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	Explanations
PARKS	10-40280-80	Fundraisers	-	-	No Fundraisers in 2019-2020 at Direction of City Council to focus on Capital Improvements for Parks
PARKS	10-40300-80	Transfer from General Fund	19,000.00	18,000.00	Unspecified Capital Project \$10,000; Maintenance of Parks \$2,000; Utilities (Eternal Flame) \$1,000; Family Park \$4,000; Veterans Park \$1,000
		TOTAL REVENUE	19,000.00	18,000.00	
PARKS	10-60300-80	Contract Labor	11,000.00	10,000.00	Unspecified Capital Project \$10,000 TBD after Completion of Parks Master Plan in Fall 2020
PARKS	10-60640-80	Family Park	4,000.00	4,000.00	Allotted for Park Improvements
PARKS	10-60650-80	Veterans Park	1,000.00	1,000.00	Annual Trimming of Roses/Crepe Myrtles
PARKS	10-60680-80	Maintenance of Parks by PW	2,000.00	2,000.00	Allocated for Irrigation Repairs, Fertilization, Minor Repairs at Park and Pavilion
PARKS	10-64000-80	Utilities - Gas & Electric	1,000.00	1,000.00	Gas for Eternal Flame & Electric Costs
		TOTAL EXPENSES	19,000.00	18,000.00	
		NET REVENUE/EXPENSES	-	-	

PROOF

Department	GL Account	Description	2019-2020 Budget	2020-2021 Budget	
W/S	20-40650-10	Meter Deposits Income	20,000.00	-	Reclassified as Restricted Liability in 2020-2021
W/S	20-40660-10	Tap Fees	30,000.00	50,000.00	Development coming online late 2020/2021
W/S	20-40670-10	Water Charges	975,000.00	618,290.00	Development coming online 2020/2021; Separate Water, sewer & garbage charges
W/S	20-4XXXX-10	Sewer Charges	-	343,910.00	Development coming online 2020/2021; Separate Water, sewer & garbage charges
W/S	20-4XXXX-10	Garbage Charges	-	82,800.00	Development coming online 2020/2021; Separate Water, sewer & garbage charges (Pass through charges from Waste Connections)
	20-4XXXX-10	Credit Card Convenience Fee	-	12,000.00	Credit card processing fee passed on to the residents using credit card as a form of payment
W/S	20-40680-10	Water Tower Lease	12,000.00	12,000.00	Remain constant with prior yr. budget - no new lease agreements
W/S	20-40700-10	Miscellaneous Income	5,000.00	1,000.00	Budget decrease from 2019-2020 budget
W/S	20-70100-10	Interest Income	100.00	100.00	Remain constant with prior yr. - interest earned on bank account
		TOTAL REVENUE	1,042,100.00	1,120,100.00	
W/S	20-60150-10	Bond Principal	-	70,000.00	Bond Principle due in 2021
ADMIN	20-60100-10	Bond Interest Expense	98,126.00	98,126.00	Bond Interest due in 2021
W/S	20-60200-10	Water Chemicals	10,000.00	3,000.00	Separate costs in 2020-2021
W/S	20-60210-10	Emergency Repairs	62,765.00	5,000.00	Unplanned repairs not budgeted elsewhere
W/S	20-60220-10	AMR Cell Fee Per Connection	6,410.00	6,500.00	\$.89 Per Connection Fee Per Month
W/S	20-60300-10	Contract Labor	14,000.00	-	
W/S	20-60400-10	Engineering Services	65,000.00	66,000.00	Water Source & Water/Wastewater Rate Study Completed \$37,000 in 2020-2021 (\$28,000 in 2019-2020); Ongoing engineering for various issues throughout the city that require professional services \$29,000
W/S	20-60510-10	Note Payments	6,000.00	5,672.88	2018 Chevy Truck monthly payment
W/S	20-60600-10	Office Supplies	2,000.00	2,000.00	Budget same as previous years
W/S	20-60800-10	Postage	4,000.00	4,000.00	Budget same as previous years

W/S	20-60890-10	Education/Training	3,000.00	2,500.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
W/S	20-61110-10	Vehicle Repairs & Maintenance	5,000.00	1,500.00	Regular upkeep and maintenance on vehicles
W/S	20-61150-10	Gas & Oil	9,307.00	8,000.00	Budget decrease for 2020-2021
W/S	20-61200-10	Credit Card Fees	12,000.00	12,000.00	Credit card processing fee passed on to the residents using credit card as a form of payment
W/S	20-61600-10	Dues & Subscriptions	4,500.00	4,000.00	Slight decrease from previous year budget; AWWA, TWUA, APWA
W/S	20-61700-10	Equipment Rentals	2,500.00	2,000.00	Slight decrease from previous year budget
W/S	20-61800-10	Insurance - Prop/Liability	29,000.00	27,376.37	Quarterly insurance premiums through TML
W/S	20-61820-10	Insurance - Med/Dental (ER)	44,263.87	44,278.05	2020-2021 Rates Not Available Yet
W/S	20-61830-10	Insurance - Retirement (ER)	14,977.87	19,031.62	Full TMRS Rate for Fully Funded Pension
W/S	20-63100-10	Building Maintenance	1,500.00	1,000.00	Budget for general maintenance on building
W/S	20-63400-10	Telephone & Internet	3,193.00	6,400.00	Bundling of services in 2020-2021; updated lines associated with PW out of GF Admin for dedicated lines (\$4,984 Centurylink/\$1,380 Cell phones)
W/S	20-63510-10	Uniforms / Clothing Allowance	3,000.00	3,772.00	Increased due to change to full service company for uniforms and providing workboots for staff who come in to contact with biohazard materials
W/S	20-64000-10	Utilities - Gas & Electric	34,000.00	33,336.68	Budget increase from 2019-2020
W/S	20-65600-10	Hiring/Testing Expenses	-	300.00	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)
W/S	20-65610-10	Salary	65,000.00	72,800.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
W/S	20-65630-10	Wages	134,480.00	172,577.60	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
W/S	20-65640-10	Overtime	3,129.00	7,366.32	Amount paid for hours worked over normal schedule - On Call/Emergency Repairs
W/S	20-65680-10	State Unemployment (ER)	828.00	931.50	Required Payroll Expense-Employer Portion
W/S	20-65700-10	Medicare Expense (ER)	2,937.83	3,664.78	Required Payroll Expense-Employer Portion
W/S	20-65710-10	Social Security Expense (ER)	12,561.75	15,670.12	Required Payroll Expense-Employer Portion

W/S	20-66040-10	Garbage Service	80,000.00	82,800.00	Budget slight increase for 2020-2021
W/S	20-66050-10	Licenses & Permits	6,000.00	6,000.00	Budget same as previous years
W/S	20-66070-10	Water/Sewer Shop Supplies	3,000.00	2,500.00	Budget slight decrease in 2020-2021 for Misc. supplies
W/S	20-66090-10	Water/Sewer Supplies	50,000.00	4,000.00	Separate Water Supplies in 2020-2021
W/S	20-66100-10	Water/Sewer Testing	28,000.00	9,500.00	Separate Water Testing in 2020-2021
W/S	20-66110-10	Walnut Creek SUD	270,000.00	275,000.00	Purchased water depends on demand of residents; budget increase for 2020-2021
W/S	20-66150-10	Tap Expenses	3,000.00	-	Budget zero for 2020-2021 (included in other accounts)
W/S	20-80100-10	Other Expenses	-	-	Generally non-recurring expenses unrelated to normal operations (for example, insurance claims)
W/S	20-6XXXX-10	Sewer Testing	-	9,500.00	Separate Sewer Testing only in 2020-2021
W/S	20-6XXXX-10	Sewer Line Maintenance	-	2,000.00	Separate Material for sewer line (pipe, fitting, manhole ring & lids etc.) in 2020-2021
W/S	20-6XXXX-10	Equipment Repairs & Maintenance	-	3,500.00	Mowers, Dump truck, Backhoe, Chain Saw, Weed Eater etc. (Backhoe & Dump truck need repairs)
W/S	20-6XXXX-10	Groundwater Production Fee	-	3,200.00	Fees paid to Groundwater District for ground water pumped cost based off 3 payment avg. increase 10% cover rate & Production increase
W/S	20-6XXXX-10	Sewer Chemicals	-	3,000.00	Separate in 2020-2021; Chlorine/chemicals used at WWTP & collection system
W/S	20-6XXXX-10	Technology	-	500.00	Hardware/software, SCADA updates/maint, Microsoft, Adobe, repairs
W/S	20-6XXXX-10	Water Meter/Transmitter	-	6,600.00	New meters and transmitter for new construction
W/S	20-6XXXX-10	WWTP/Lift Station Maintenance	-	8,000.00	Replace pump at W. Plant (est \$6,000)
W/S	20-6XXXX-10	Well/Tank/Meter Vault Maintenance	-	5,000.00	Tank inspections, cleanings & maintenance
W/S					
		TOTAL EXPENSES	1,093,479.32	1,119,903.92	
		NET REVENUE/EXPENSES	(51,379.32)	196.08	

Category	Budget Year Needed	Amount Requested	2019-2020 Actuals	Reason for Request	Department
Technology - Hardware/Software					
Laserfiche	2019-2020	\$ 11,254.00	\$ 11,254.00	Records/Document Management	Administration
2 New Computers (Windows 10)/Scanner	2019-2020	\$ 3,800.00	\$ 3,033.81	Need to upgrade to Windows 10 as Windows 7 will no longer be supported; Laserfiche & STW Scanning	Administration
Server Memory	2019-2020	\$ 3,000.00	\$ 907.00	Increase memory for Laserfiche and STW Scanning	Administration
Computer - Training Room	2019-2020	\$ -	\$ -	Replacement Computer - Grant Received (No Cost to City)	Fire
Handheld Radios Tri-Band (3)	2020-2021	\$ 15,000.00	\$ -	Denton & Tarrant - moved to next budget year requests	Fire
Patrol Car Dash Cams and Body Cams	2019-2020	\$ 71,000.00	\$ 59,785.00	Replace obsolete equipment	Police
Replace PD Computer (5) /Laptops (5)	2019-2020	\$ 20,000.00	\$ 19,532.00	Need to upgrade all computers and laptops for PD	Police
Category	Budget Year Needed	Amount Requested		Reason for Request	Department
Building Repairs					
Bay Heaters Relocated	2019-2020	\$ 3,000.00	\$ 1,800.00	Location directly over offices and training room	Fire
Category	Budget Year Needed	Amount Requested		Reason for Request	Department
Vehicles or Large Equipment					
New Police Patrol Vehicle	2019-2020	\$ 50,000.00	\$ 45,942.78	Replace older high mileage unit.	Police
Cascade System	2019-2020	\$ 40,000.00	\$ 34,720.00		Fire

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Category	Budget Year Needed	Amount Requested		Reason for Request	Department
Other Capital Purchases					
SCBA Packs & Bottles (15 pack; 30 bottles; 20 masks)	2019-2020	\$ 100,000.00	\$ 119,363.39	Replace aged SCBA packs and bottles which will be outdated and require replacement in the next year - proposed 4-5 year financing for purchase.	Fire
Camera WW Lines Old Town I&I issues	2019-2020	\$ 10,000.00	\$ 8,737.50	To locate I&I issues	Public Works
Morris Street Repair	2019-2020	\$ 96,000.00	\$ -	Waiting on Construction of Six Homes to be Completed	Public Works
Category	Budget Year Needed	# Needed		Reason for Request	Department
New Staff Positions					
Additional Officer, at least PT	2019-2020	1	\$ 26,805.17	To assign to traffic safety enforcement in residential neighborhoods	Police
One Firefighter/EMS per shift	2020-2021	1		\$100 per shift for 52 weeks (\$27,000) Daytime	Fire
Additional Officer	2020-2021	1		To patrol housing construction areas to deter and detect thefts	Police
Field Maintenance Personnel	2020-2021	1		Staffing needs with development	Public Works
Administrative Assistant	2020-2021	1		Staffing needs with development	Public Works
Two Firefighters/EMS per shift	2021-2022	2		\$100 per shift for 52 weeks (\$54,000) Daytime	Fire
Totals excluding New Staff Positions		\$ 314,054.00	\$ 294,537.98		

PROPOSED

Category	Budget Year Needed	Amount Requested						Reason for Request	Department
Other Capital Purchases									
Bunker Gear	2021-2022	\$ 15,000.00				\$ 15,000.00		Grant Purchase if possible	Fire
Bunker Gear	2023-2024	\$ 15,000.00					\$ 15,000.00	Grant Purchase if possible	Fire
Electric Remote Gate	2020-2021	TBD						To enable parking city vehicles in a secure area. Could be funded with proceeds from impound car auctions.	Police
Paint Old Water Tower in Old Town	2020-2021	TBD						Improve look of Historic Feature	Public Works
Street Repairs (See list below)		\$ 120,000.00	\$ 120,000.00						
Front/First Street drainage	2020-2021	TBD						Pending Roadway CIP in 2020-2021, Patch work still to be performed	Public Works
Front/Morris Drainage	2020-2021	TBD						Pending Roadway CIP in 2020-2021, Patch work still to be performed	Public Works
Morris Street Repair	2020-2021	TBD						Waiting on Construction of Six Homes to be Completed	
Crack Seal Roads Ellis/Crown Point	2020-2021	TBD						Pending Roadway CIP in 2020-2021, Patch work still to be performed	Public Works
Concrete Pecan Court	2021-2022	TBD						Pending Roadway CIP in 2020-2021, Patch work still to be performed	Public Works
Redbud Asphalt Overlay	2021-2022	TBD						Pending Roadway CIP in 2020-2021, Patch work still to be performed	Public Works
Category	Budget Year Needed	# Needed						Reason for Request	Department
New Staff Positions									
One Firefighter/EMS per shift	2020-2021	1	\$ 24,000.00					\$100 per shift for 52 weeks (\$27,000) Daytime	Fire
Two Firefighters/EMS per shift	2021-2022	2				\$ 52,000.00		\$100 per shift for 52 weeks (\$54,000) Daytime	Fire
One Firefighter/EMS per shift	2021-2022	1				\$ 26,000.00		\$100 per shift for 52 weeks (\$27,000) Daytime	Fire
One Fulltime Paid Firefighter/EMS	2022-2023	1				\$ 60,000.00		One fulltime paid with benefits Daytime	Fire
Three Fulltime Paid Firefighter/EMS	2023-2024	3					\$ 180,000.00	Three fulltime paid with benefits	Fire
Additional Officer/Benefits	2020-2021	1	\$ 60,000.00					To patrol housing construction areas to deter & detect thefts	Police
Part-Time Municipal Court Clerk	2022-2023	1						20 hours per week	Court
Part-Time Municipal Court Clerk	2023-2024	1						30 hours per week	Court
Field Maintenance Personnel	2020-2021	1							Public Works
Administrative Assistant	2020-2021	1							Public Works
Field Maintenance Personnel	2021-2022	1							Public Works
Field Maintenance Personnel	2022-2023	2							Public Works
Field Maintenance Personnel	2023-2024	1							Public Works
Totals excluding New Staff Positions			\$ 189,900.00	\$ 320,000.00	\$ 511,500.00	\$ 176,000.00	\$ 250,000.00		