

THE CITY OF RHOME, TEXAS

POSITION TITLE: Rhome Police Department Part-Time Paid Police Officer

Rhome is located at the crossroads of US 81/287 and State Highway 114, approximately 10 miles west of Texas Motor Speedway and 25 miles north of downtown Fort Worth.

SCOPE OF RESPONSIBILITIES

The purpose of this position is to concentrate on detection of traffic violations and crime in residential neighborhoods, down town area, and school zones.

HOURS

This position is a part-time position; 24 hours a week. This officer will work various times during the week, some mornings and some afternoons.

ESSENTIAL FUNCTIONS

Duties include, but are not limited to, the following:

- The officer will also perform the usual police patrol activities.
- Under general supervision, performs a wide variety of police and law enforcement activities. Tasks are service and protection oriented, and includes collecting and dispensing information, arbitrating disputes, providing assistance, protecting and recovering property, preventing and investigating criminal activity, testifying and providing other public protection services. Incumbents perform duties in accordance with state statutes and established departmental policies, procedures, and guidelines. Performs related work as required. Responds to animal code violation reports.

MINIMUM QUALIFICATIONS

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

- High school diploma or GED
- Valid Texas driver's license
- Texas Basic Peace Officer's license issued by the Texas Commission on Law Enforcement
- Applicants must meet the requirements in [RULE §217.1 Minimum Standards for Enrollment and Initial Licensure](#)

Experience:

At least 2 years' experience as a paid full-time or part-time paid police officer

Other Requirements

- Ability to work alone and unsupervised
- Must complete an [Employment Application](#)
- Must complete a [Personal History Statement](#)
- Must pass a pre-employment criminal history check and drug test

Ethical and Moral Requirements

As an employee of the city, must be of the highest moral and ethical character, and be willing to comply with all applicable laws and regulations, and will be expected to conduct the job functions and outside activities with the highest degree of fidelity, morality and ethics.

TOOLS

Police vehicle, police radio and radio system, radar gun, handgun, shotgun, Taser or other stun gun, and other weapons as required, side-handle baton, handcuffs, breathalyzer, pager, first aid equipment, body and/or dash cameras, personal computer and peripheral equipment and software.

BENEFITS & COMPENSATION

- Pay range: \$19.00 per hour depending on qualifications and experience
- TMRS 7%, 2:1 City match after 5-year vesting
- Uniforms and body armor provided
- Newer fleet of patrol vehicles replaced annually

ADA COMPLIANCE

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to sit or stand in the office, at the counter or in meeting rooms as necessary for extended periods. The position requires frequent use of computers. Occasional ability to lift, carry and put away such items as records and office supplies of moderate weight of up to 40 pounds. Moreover, while the position is largely administrative, the employee may sometimes be required to directly participate in other activities, and may be required to stand, walk, stoop, kneel or use hands to operate equipment, objects, or controls; and reach with hands and arms.

Must maintain the necessary mental and emotional capacities required for the successful performance of the duties and responsibilities of the position.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Work is performed in an office setting with frequent interruptions and with the need to deal with a wide variety of people, some of whom may be irate, difficult or even dangerous.

The noise level in the work environment is usually low to moderate while in the office.

REASONABLE ACCOMMODATIONS

The City of Rhome is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Rhome will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

(Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This description reflects management's assignment of essential functions; it does not proscribe or restrict the tasks that may be assigned. This job description is subject to change at any time. This is an *at-will* position without a definite duration or term of office.)

Please contact [Police Chief Sam Love](#) if you have any questions regarding this position.